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| **Document** | **Creditors’ Voluntary Liquidation workpack** |
| PDF Files – eg,  CVL320A CVL504A  CVL603 | Companies House now have PDF enabled versions of their forms available which have been added to the pack to replace the existing non-PDF enabled versions. Any PDF documents in the zipped update folder relate to these forms. Please delete your existing versions and save these to use instead – no other changes to these forms |
| Checklist 3 | Points 85-89 have been updated following the amendment to R17.5(5) in relation to the establishment of a committee, from ‘delivered’ to ‘sent’ brought in by *The Insolvency (E&W) and Insolvency (Scotland) (Miscellaneous and Consequential Amendments) Rules 2017* coming into force on 8 December 2017 |
| Checklist 4 | Point 3 updated to deal with issue of separate report on decision outcome by creditors in relation to the liquidator’s appointment and some of the information that was in point 3 has been moved to a new point 4 to aid reading. Point 8 updated with a reminder about agreeing fees with any secured creditors for dealing with charged assets |
| Checklist 5 | Update to point 27 on Para 83 exits following changes brought in by the above legislation |
| Checklist 12 | Minor updates at points 16 & 17 – see green highlights |
| CVL404(F) | **NEW** Form 600 as produced by Companies House for use from 8/12/17 has been added to the CVL pack following amendments made in *The Insolvency (Miscellaneous Amendments) Regulations 2017* amending *The Companies (Forms) (Amendment) Regulations 1987* such that the old Form 600 no longer has to be used when filing notice of the liquidator’s appointment with the Registrar of Companies |
| CVL103(L) | Engagement letter updated to add note re: Code of Ethics disclosure and updated conflict of interest section – see green highlights |
| CVL405(L) | Note document name change (the bit that said ‘no committee appointed’ at the end of the document name has been deleted)  Please delete the old version of CVL405 from your system and save this updated letter instead in its entirety. We have created a separate report (which is now CVL406) to accompany the letter to creditors on appointment as the above amendment rules specify this information should be contained in a separate report and not just in the letter unfortunately  CVL405 has been updated as a result and the old CVL406 (which was the letter to creditors on appointment where a committee had been formed) has been deleted as the committee formation is now dealt with in the accompanying report, where applicable |
| CVL406(L) | **DELETE** the current CVL406 from the pack and save the new report to creditors noted above instead |